TENANT SCRUTINY BOARD

Meeting to be held in 6 & 7 - Civic Hall, Leeds on
Friday, 20th July, 2018 at 1.15 pm

(A pre-meeting will take place for ALL Members of the Board at 1.00 p.m.)

MEMBERSHIP

Sallie Bannatyne

John Gittos (Chair)

Colin Halliwell

Michael Healey

Maddy Hunter

Rita Ighade

Peter Middleton

Roderic Morgan

Jackie Worthington

Please note: Certain or all items on this agenda may be recorded

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A G E N D A

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1			**EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC** 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- **RESOLVED –** That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows: **No exempt items have been identified.**	
2			**LATE ITEMS** To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes.)	
3			**APOLOGIES FOR ABSENCE** To receive any apologies for absence.	

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4			**MINUTES - 22ND JUNE 2018** To confirm as a correct record, the minutes of the meeting held on 22nd June 2018.	1 - 8
5			**DRAFT JUNE ENVIRONMENT, HOUSING AND COMMUNITIES BOARD MINUTES** Information only item.	9 - 14
6			**PERFORMANCE INFORMATION** To receive 2017/18 year end performance information.	15 - 16
7			**ACTION PLAN FOR TENANT SCRUTINY BOARD** The Board agreed at their last meeting in April to hold an informal meeting to review the work of the previous municipal year and identify areas for improvement of the Board and work how we can carry out recruitment of new members. Following this, the Scrutiny Officers took away the feedback and produced a development plan for the coming year with the Board. Members are asked to review and discuss the proposed development plan with a view to agreeing this in its current form or after further amendments have been made.	17 - 22
8			**VITAL UPDATE** To receive an update from the Chair on his attendance at the July VITAL (Voice of Involved Tenants Across Leeds) meeting.	23 - 24
9			**DATE AND TIME OF NEXT MEETING** Friday 17th August 2018 at 1:15pm (pre meeting for all Board Members at 1:00pm)	

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			THIRD PARTY RECORDING Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties– code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	